

Facilitator Observation (Workshops)

- Please complete this form towards the end of the event before details are forgotten.
- Please use best estimates if you have no way of measuring exact attendances.
- Please give honest responses. We need to know what does or doesn't work.
- Please return your completed form to Manchester Histories.

Event name/location			
Event date		Total number of visitors at event	

Please estimate proportion of attendees by age group (approximate estimates are fine)

Age group	0-19	20-34	35-49	50-64	65+
% (approx)					

Number of attendees from a Global Majority			
Is this an estimate or confirmed number?	Estimated (Y/N)	Confirmed (Y/N)	

Number of attendees: Male (including female to male trans men) Female (including male to female trans women) Non-Binary (such as androgyne)			
Is this an estimate or confirmed number?	Estimated (Y/N)	Confirmed (Y/N)	

Number of disabled persons			
Is this an estimate or confirmed number?	Estimated (Y/N)	Confirmed (Y/N)	

How would you describe the atmosphere at today's event? (For example: buzzing, thoughtful, curious etc.)

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What do you think was particularly successful about this event?

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What do you think was particularly challenging about this event?

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What most surprised you about this event?

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Do you have any other feedback you wish to share about this event?

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